

Irish Canoe Slalom Standing Orders for Annual General Meeting (AGM)
19th January 2019

1 No business will be transacted at an AGM other than that specified on the agenda for the meeting.

2 Matters which the committee consider to be urgent and which arose too late for inclusion on the agenda of an AGM may be brought before the meeting with the consent of the majority of delegates present and eligible to vote.

3 No motion of which notice appears on the agenda will proceed in the absence of the proposer.

4 No motion which has been duly proposed and circulated in accordance with the ICS Constitution and Rules may be amended other than by procedures specified in the Constitution and Rules or in these Standing Orders.

5 Motions duly proposed and circulated will be liable for amendment at an AGM as follows:

- An amendment cannot be a direct negative of a motion. It must be relevant and within the scope of the motion being considered.
- No member will move more than two amendments upon any motion.
- All amendments must be dealt with separately. When an amendment is proposed, and seconded, discussion must be confined to that amendment and a vote taken. If carried, the original motion is then put to the meeting in its amended form, when it is then open for discussion and possible further amendment. If lost, the original motion stands and discussion proceeds.
- If an amendment to an amendment is moved, the amendment proposed to be altered stands for the time being only in the position of an original motion. Other amendments to the amendments may be moved in succession. The maximum number of amendments permitted to the amendment to a motion is six. On the sixth amendment to an amendment being reached, or should the meeting have no further amendments which it wishes to put to an amendment, the amendments will be put to the meeting by the Chairperson in the reverse order in which they were originally put.
- It should be clearly understood that such amendments to amendments apply only to the amendment and not to the original motion itself. Each amended amendment, therefore, must be voted in reverse order as previously defined.

6 During debate, speakers must announce their name and any relevant club/group they represent after they have addressed the Chairperson.

7 The Chairperson will have the power to adjourn the meeting or to settle points of discussion not otherwise dealt in the Constitution and Rules or these Standing Orders.

8 On any question of procedure or interpretation of Standing Orders, the ruling of the Chairperson will be considered final.

9 It will be appropriate for any member to move without comment "that the motion be now put". If such a move is seconded and supported by the majority of those eligible to vote, the Chairperson will call upon the proposer to make a reply and the motion will be put forthwith without further delay.

10 A person will be considered guilty of a breach of Standing Orders who;

- uses objectionable words and refuses to withdraw them or offer a satisfactory apology;
- uses offensive words in respect of another person;
- wilfully disturbs the orderly conduct of business;
- disobeys a lawful order of the Chairperson.

11 Any person who commits a breach of Standing Orders may, on being declared by the Chairperson to be guilty of a breach of Standing Orders, be penalised, with the agreement of the Meeting by;

- being ejected from the Meeting;
- or being suspended for a fixed period from attending meetings.

In the case of a person being declared guilty of a breach of Standing Orders, the breach of the Standing Orders will be distinctly stated. The person so charged will then be allowed to provide an explanation before any action is taken. Having provided an explanation or on refusing to do so, the offending person will be requested to retire from the meeting room and await the result of the Meeting's discussion in relation to the charge.

12 The proposer of a motion or an amendment to it may speak for 5 minutes but not more than 5 minutes.

13 Members speaking on a motion or an amendment to it may not speak for not more than 2 minutes.

14 The proposer of a motion or an amendment to it may speak a second time for 2 minutes immediately before a vote is taken, but other members may not speak a second time to the same motion.

15 When the Chairperson considers that matter has been sufficiently discussed, the proposer may be called upon for a reply and when this has been done a vote must be taken.

16 Delegates will be issued with voting cards, which must be displayed when voting by a show of hands.

- 17 At any general meeting a motion will be decided by a majority show of hands unless a poll is demanded.
- 18 In the case of equality of votes on a show of hands or on a poll, the Chairperson of the meeting shall be entitled to a casting vote in addition to any other vote s/he may have.
- 19 Elections will be conducted by open ballot.
- 20 Committee positions are for a 1-year period or the next AGM.
- 21 Any adult member of canoeing Ireland who wishes to go forward for election to the board must be proposed and seconded by separate adult members of Canoeing Ireland.
- 22 Voting will be by a show of hands from those eligible to vote.
- 23 Positions will be filled by separate ballots.
- 24 In the case where only one candidate has been proposed for a position, then they will be declared duly elected on receiving a vote of the majority of those voting.
- 25 In the event of there being more than one candidate for any position a vote shall be taken by those present at the meeting, and the candidate receiving an absolute majority of votes, after an elimination process if necessary, shall be declared elected.
- 26 Attendance at the meeting is open to current canoeing Ireland members.