

Board meeting

| | |
|------------|--|
| Date: | 29 th January 2014 at 7:30pm Sport HQ. |
| Venue: | Canoeing Ireland Sport HQ Blanchardstown |
| Attendees: | <p>Mark Clinton - President (MC) Jenny Kilbride - Executive (JK)</p> <p>William Irwin – Treasurer (WI) Brendan O Brien – Marathon (BOB)</p> <p>Ciaran Farrell –Slalom (CF) Aisling Griffin - Chair canoe surf (AG)</p> <p>Dave Pringle Sprint (DP) Michelle Power - Chair canoe polo (MP)</p> <p>Karl Dunne - General Manager (KD) John Ringwood (WW)</p> |
| Apologies | Wesley Bourke, Niamh Cleary & Aidan Doran |
| Agenda | The main body of this meeting is to be dedicated to members speaking for up to 5 minutes each on their view as to the strategic direction of Canoeing Ireland over the coming years. |
| 1. | Reading & adoption of minutes of Board meeting of 27 th November 2013 |
| 2. | <p>Matters Arising from previous board meeting 27th November 2013</p> <p>The General Manager requested various changes to the minutes that were duly noted. Some board members who were not present at the November 2013 board meeting requested changes to the minutes. The Chair pointed out that the minutes of a previous meeting been agreed means that they accurately reflect what was discussed by those present at the meeting. It would be in appropriate for changes of these minutes to be made at the request of those not present.</p> |
| 3. | <p>Correspondence received.</p> <p>HR and Disciplinary & Appeals Correspondence were discussed.</p> |
| 4. | <p>General Manager Board Report – I would ask that this be read by all members prior to the meeting to ensure maximum time for the strategic planning session.</p> <p>The General manager stated that the Department of Sport Capital Grant Program was open again and that all disciplines should indicate what equipment they want. The General Manager asked that the Anti-Doping Policy be approved by the board. This policy was then ratified by the board. The board were briefed on progress with the Marley Park Slalom Course Project. WI asked for a copy of the report. This is to be provided by KD.</p> |
| 5. | <p>Review of ongoing Sprint Ctte Appeal</p> <p>MC enquired about the appeal and was informed by KD that the ctte were just waiting for sign off on the document by one member of the panel.</p> |
| 6. | <p>Slalom Selection Policy</p> <p>WI proposed an amendment on page 8 re Athlete Eligibility Criteria. CF agreed. Dave Pringle raised query re clause 3 (page 7) re NI residents. CF explained that the wording was allowable and that each canoe organisation was free to set their own rules.</p> <p>Policy as amended proposed by Bob. Seconded by DP.</p> |
| 7. | <p>Expenses – Review.</p> <p>WI sought clarity from the Board re expenses and 50kms minimum round trip. CF stated that this was discussed in the formation of the current expenses policy and it was decided that the 50kms is a requirement for each trip. KD stated that the expenses policy must be followed properly. KD wants backup to claims for expenses. Bob wants expenses to be agreed in advance.</p> |

| | |
|----|--|
| | <p>MC said he submitted his expense claim based on the existing Expenses Policy document which did not include any qualification on a distance threshold. The threshold was brought to his notice by the GM some time after the initial submission. As the original policy had never been changed the Treasurer decided to put the matter to the board. As the board was now of the view that the threshold should be included and complied with. The president stated that he had always wished to comply with Expenses Policy. In view of the board's decision the President is to re-submit his expenses taking the exclusion into account.</p> <p>It was agreed to review the policy.</p> |
| 8. | <p>Strategic Planning – Members view up to 5 minutes per member MC asked each person to give their views/ideas. One page documents were circulated as to what each person had prepared.</p> <p>JR wants some structure/framework for the strategy.</p> <p>AG wants better communication between disciplines. A database to reflect what members are involved in. A fulltime officer for competition. A full time officer for recreation.</p> <p>DP wants a mission statement. He agrees with a workshop.</p> <p>MP wants to raise the profile of CI, schools program similar to Swim Ireland program.</p> <p>Bob wants to double membership within 5 years. PR & Communications develop recreational canoeing, regional development centre, eliminate doing the courses by the office, get stronger financially by developing additional revenue streams, get a sponsor. Workshop. BOB made a recommendation that the General Manager should organise a venue for a meeting. It was suggested that the Liffey Centre should be used. BOB made the suggestion that it should be in a hotel some Saturday. JK mentioned that Saturdays may not suit all board members. It was generally agreed that KD would contact all board members and organise a venue for a workshop.</p> <p>CF believes we are all like-minded with the goals. Look at the org as a whole. He agreed with the idea of a workshop.</p> <p>WI wants a greater focus on recreational paddling.</p> <p>As the meeting had to vacate the premises by 10pm the President circulated his one page document and the meeting was closed.</p> |
| 9. | Agreement of date for next Board meeting 26 th February 2014 |